



Padlocks and Hasps

Issue – Unable to secure or lock the padlock

- The hasp may be out of alignment. Check the mounting screws (the mounting screws are the screws that are holding the hasp to the object) on the hasp – tighten if they are loose.
- The padlocks shackle will not close all the way. Check the padlock to see if the shackles strike opening has debris in it – if so, please remove any foreign debris. Check to see if the shackle is bent and straighten it if possible. If there is still an issue, the padlock will need to be replaced.

Issue – Unable to unlock the padlock

 The wrong key is possibly being used. Have another key holder try their key. If there is still an issue, the padlock will need to be cut off and replaced.

